

ABC Association: Annual Board Planning Calendar

Key Meeting Agenda Items

<p style="text-align: center;">January</p> <ul style="list-style-type: none"> ◆ Recruitment Committee Report ◆ Budget Review 	<p style="text-align: center;">February</p> <ul style="list-style-type: none"> ◆ Policy Review (Finance, Personnel, Advocacy Client Services) 	<p style="text-align: center;">March</p> <ul style="list-style-type: none"> ◆ Executive Director Evaluation ◆ 	<p style="text-align: center;">April</p> <ul style="list-style-type: none"> ◆ Recruitment Committee Report ◆
<p style="text-align: center;">May</p> <ul style="list-style-type: none"> ◆ Bi- Annual Stakeholder Consultation Session¹ or ◆ Bi-Annual Review of Mission and Objectives 	<p style="text-align: center;">June</p> <ul style="list-style-type: none"> ◆ Review of Board Nominations ◆ Board Processes and By-Laws Review ◆ 	<p style="text-align: center;">July</p> <ul style="list-style-type: none"> ◆ <i>(No Board Meeting)</i> 	<p style="text-align: center;">August</p> <ul style="list-style-type: none"> ◆ August 31- End of Fiscal Year ◆ <i>(No Board Meeting- Executive Committee only meets)</i> ◆ Board-Staff BBQ
<p style="text-align: center;">September</p> <ul style="list-style-type: none"> ◆ AGM Planning ◆ Annual Report & Distribution Plan ◆ Budget Approval ◆ Board Self-Evaluation 	<p style="text-align: center;">October</p> <ul style="list-style-type: none"> ◆ Auditors Report ◆ Annual General Meeting 	<p style="text-align: center;">November</p> <ul style="list-style-type: none"> ◆ Board Orientation ◆ Incorporation/Charity Renewal ◆ 	<p style="text-align: center;">December</p> <ul style="list-style-type: none"> ◆ Accountability Practices Review ◆

¹ Boards need not follow a business agenda every time they meet. Indeed, good governance may require very different kinds of conversational opportunities including ones with external stakeholders.